

MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION
HUMAN RESOURCES, SAFETY AND TRAINING COMMITTEE
MEETING
MAY 7, 2001
EOB LOBBY CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Chair Commissioner Anita Powell
Commissioner Len Marco
Commissioner Tom Carr
Amy Davis, IAFF Local 1664 (Alternate)
Marcine Goodloe, Delegate to FB

OTHER ATTENDEES:

Gordon A. Aoyagi, MCFRS
Chief David Dwyer, MCVFRS
Chief Edward Sherburne, BCCRS
Richard Melnick, OCA
Chief William Hinde, Rockville VFD
Neil A. Shorb, MCFRS
George Giebel, MCFRS
Theresa Hale, MCFRS

1. Call to Order – Chair Powell

The Human Resources, Safety and Training Committee meeting was called to order by Committee Chair Powell at 5:13p.m. in the EOB lobby conference room.

2. Approval of Minutes of April 2, 2001 Meeting

A MOTION was made by Ms. Goodloe to approve the minutes of the Human Resources, Safety and Training Committee meeting of April 2, 2001. MOTION SECONDED by Firefighter Davis and PASSED unanimously.

3. Updates

• **Safety/Driver Training**

Commissioner Marco reported that the System Safety Committee met on April 30, 2001. Only two people attended that meeting.

• **Wellness Initiative**

Commissioner Carr reported that the open bid for the treadmills is scheduled for May 27, 2001.

• **Medical Standards**

The draft policy for the requirements for Volunteer EMS providers was sent out for field

comment. Comments are due back on June 1, 2001.

4. Revision to the Code of Ethics and Personal Conduct Executive Regulation

Mr. Sanzenbacher of the Internal Affairs Office explained his comments regarding the Code of Ethics and Personal Conduct regulation. He suggested that on-duty DFRS personnel who witness a violation should use the standardized Internal Affairs complaint form to describe the violation and that a copy be forwarded to the Internal Affairs Officer.

The suggested changes to the Code of Ethics and Personal Conduct Regulation are as follows:

- page FRC-10, sec.5: delete existing b
replace original c with b - Reporting Alleged Violations
replace 3 with c – Documentation
insert new d – Serious Violation to read: *In addition to 5b & c above, an allegation of a serious violation must be reported to the Fire Administrator for review. The Fire Administrator must acknowledge receiving reports filed under this section. The Fire Administrator must initiate an investigation of an allegation of a serious violation within 24 hours of receiving written notification, to determine whether public safety or MCFRS personnel safety is threatened. If the Fire Administrator determines that the allegation indicates that a serious violation has occurred, the Fire Administrator may immediately remove an individual from the IECS and take other action permitted by law, pending the completion of the investigation.*
- page FRC-11, sec.5: relabel A, B, C, and D with 1, 2, 3, and 4.
- page FRC-11, new sec.5.d.4: insert *During the investigation of a serious violation, pursuant to C above before any party may have a representative ...*
- page FRC-11, new sec.5.d.4: add a new sentence after 3rd sentence to read: *Interviews of DFRS personnel will be conducted in accordance with applicable provisions of the collective bargaining agreement or County personnel regulations.*
- page FRC-12, replace 4 with new e – Appeals.

A MOTION was made by Ms. Goodloe to schedule a special meeting on May 21, 2001 at 1700 hours to discuss the Code of Ethics and Personal Conduct regulation, location will be determined. MOTION SECONDED by Firefighter Davis and PASSED unanimously.

5. Approval of the CY00 LOSAP

A MOTION was made by Ms. Goodloe to recommend to the FRC the approval of the CY00 LOSAP list. MOTION SECONDED by Commissioner Carr and PASSED unanimously.

A MOTION was made by Commissioner Marco to adjourn the meeting. MOTION SECONDED by Commissioner Carr and PASSED unanimously.

The meeting was adjourned at approximately 6:50 P.M.